



TEXAS REGIONAL BANK

BUSINESS LOAN APPLICATION CHECKLIST

1. Loan Application
2. Business Executive Summary / Business Profile
3. Tax returns for the last three years (tax return extension if filed for the latest year)
4. Financial Statements for the last three years to include Balance Sheets, Profit and Loss Statements and Cash Flow Statements
5. Latest interim Financial Statement available to include Balance Sheet, Profit and Loss and Cash Flow Statement
6. Detailed Debt Schedule for bank liabilities listed on financial statements
7. Current Contingent Liability Listing

Depending on **COLLATERAL** type to be pledged, the following items are needed:

Real Estate – Owner Occupied*

_____ Description / Address

Real Estate – Non Owner Occupied*

_____ Description / Address

_____ Lease Contracts & Rent Roll

Accounts Receivable & Inventory

_____ Aging Report

_____ Inventory Listing

Equipment

_____ Equipment Listing

_____ Equipment Valuation

Depending on **BORROWER'S STRUCTURE**, the following items are needed:

Sole Proprietorship

_____ Assumed Name Certificate

Limited Liability Partnership

_____ Filed Partnership Agreement

Professional Association

_____ Filed Articles of Association

Limited Partnership

_____ Filed Certificate of Partnership

_____ Filed Partnership Agreement

General Partnership

_____ Assumed Name Certificate

_____ Partnership Borrowing Resolution

_____ Partnership Agreement

_____ Partnership Borrowing Resolution

Corporation

_____ Certificate of Incorporation

_____ Filed Articles of Incorporation

Limited Liability Company

_____ Filed Articles of Organization

_____ Minutes of most recent meeting

_____ Corporate Bylaws

_____ Corporate Borrowing Resolution

*Construction loans will require construction plans, construction cost breakdown and construction contract between builder and customer.

Other items may be requested upon review of documentation provided.